



**ADULT VOLUNTEER & LEADER MEETING**

Wednesday, April 07, 2010

Puyallup Camp Fire Office

**PIERCE COUNTY LEADERSHIP TEAM – please contact these people regarding Club information**

<b>Postition</b>	<b>Name</b>	<b>Phone</b>	<b>email</b>
Area Club Manager	Terill Fraser	253.841.3139	fraserta@msn.com
Area Club Consultant	Stephanie Golka-Smith	253.468.8987	sgolkasmith@comcast.net
Committee Chairs TBD			

**PRESENT/ABSENT - Pierce County Club Representatives:**

**Staff:** Kathy Unruh

<b>Club Name (Leader)</b>	<b>Club Level</b>	<b>Location</b>	<b>Represented by</b>
Fraser Discovery (Fraser)	Discovery	Puyallup/Tacoma	Terrill Fraser
Girls Rule (Henley/Diamond)	Starflight	Puyallup	Missi Diamond
Holt (Holt/Mazza)	Starflight	Tacoma	Kathy Unruh
In-Fu-Lo (Knight/Hoirup)	Adventure/Discovery	Puyallup	Pamela Hoirup
Milton/Edgewood (Jimenez)	Adventure	Edgewood	Tanya Jimenez
Pinkie Pies (Engelhardt)	Starflight	Sumner/Puyallup	Rebecca Engelhardt
SCC (Knight)	Horizon	Puyallup	Pamela Hoirup
Shooting Stars (Bohnen/Fraser/Golka-Smith)	Horizon	Puyallup/Tacoma	Stephanie Golka-Smith Terrill Fraser Chesney Livingston Emily Bohnen
Sk-An Gi's (Northcott/Twiggs)	Horizon	Puyallup	Dawn Twiggs Taylynn Twiggs Joanne Northcott

## **CALL TO ORDER**

The meeting was called to order at 6:40pm at the Puyallup Camp Fire office.

## **FUTURE MEETINGS**

### **PLEASE NOTE – THE NEXT MEETING BREAKS FROM THE FIRST WEDNESDAY MEETING SCHEDULE!**

Next meeting is Tuesday, June 1 at **Puyallup Camp Fire Office** – it will follow the Council Fire practice which begins at **6:00 pm**.

**Every club** needs to be represented by at least one adult. If no leader/co-leader is available, find another parent to represent your club. If it is difficult to plan events if there is not enough input.

## **COUNCIL FIRE**

Council Fire is schedule for **June 4 @ 7:00 pm** tentative location is Columbia Jr. High School in Fife, please watch the website for posting of confirmed location.

Practice is on June 1 @ 6:00 pm – Please watch for email notices from coordinator, **Kim Knight** for assignments for Council Fire roles and information needed for the program. Or contact Kim for more information

[Knights5@comcast.net](mailto:Knights5@comcast.net)

## **EARLY BIRD REGISTRATION**

To facilitate better communications in Orca Council, all current members are encouraged to register for the 2010-11 membership year **NO LATER THAN June 30**. You will find updated registration forms on the website

<http://www.campfireusaorca.org/club.htm> no later than June 1. You will be gently reminded at Council Fire and could always turn in your forms then! Of course there will be **incentive** to get these forms in early.....this incentive is a surprise! So submit your forms and find out!

## **AREA SERVICE TEAM – CLUB LEADERSHIP REORGANIZATION**

Kathy Unruh distributed the job descriptions for the Area Club Manager and the Area Club Consultant. She has asked Terill Fraser to act as Manager and Stephanie Golka-Smith as Consultant. These individuals will provide an organized approach to developing a system of volunteer support and management to the Club program. They will work with a team of committees to carry out the various activities within Orca Council, especially within Pierce County. Further training and committee structure will be forthcoming.

The new structure will presume that there is not a staff person assigned to coordinate any details of Club activities. Those activities that the Club program wishes to participate in will need to have a volunteer assigned through the Area Service Team structure. This volunteer will need to be responsible for all aspects of the activity (sign up with the outside organization, set up of the event, coordinating contact within Orca Council, etc.).

## **RISK MANAGMENT**

In lieu of a risk management training meeting, Kathy Unruh will distribute an electronic version of the risk management materials to all active adult volunteers in Orca Council no later than June 10, 2010. Each adult member will be required to submit with their annual membership registration, a copy of the signature sheet that confirms they have read and reviewed the materials. Kathy Unruh will be available to answer questions about the material provided if that is necessary.

## **WILDWOOD DAY CAMP**

Wildwood Day Camp is confirmed for July 12 -16. Brochures and registration forms are available on the Orca Council website <http://www.campfireusaorca.org/daycamps.htm>. There was an expressed interest that a Day Camp planning committee be created earlier in future years, and that to facilitate this activity, a preset meeting date for interested councilors/campers will be made available at the end of camp this year. Counselor planning this year will likely take place within the next few weeks when college age counselors have returned to meet with Johna Noble, Camp Director. Questions about Wildwood and Counselor training should be directed to Johna [johnanoble@yahoo.com](mailto:johnanoble@yahoo.com) .

## **CAMP SMOKEY (RESIDENT CAMP)**

Dates for Camp Smokey have been shifted to August 15 – 21, the tentative location is Camp Thunderbird, Summit Lake in the Olympia area. Watch the website for final confirmation.

## **RECRUITMENT**

Beginnings of a “recruitment box” which can be utilized at any community recruitment events were pulled together by Pamela Hoirup:

- trifold board to display information/images on: Centennial, Club, and Camp (one panel each) - the existing board is buried deep in storage; a new board will need to be purchased if it cannot be found
- laptop computer – check ahead of time to see if Kathy has one available
- centennial video and camp video – can get from Kathy or through Stephanie
- template for Camp Fire magnet activity – contact Rebecca Engelhardt or Pamela for electronic file
- magnets/crayons for Camp Fire magnet activity – at the Puyallup building
- banner – get from Kathy
- Camp Fire tattoos – at Puyallup building

**The following recruitment events are on the calendar, consider helping spread the word about Camp Fire Club and Camp activities:**

**May 8 – Tacoma Mall Summer Camp Fair**

Need volunteers to help promote Orca Council camps at this booth as well, contact Kathy [kunruh@campfireusaora.org](mailto:kunruh@campfireusaora.org) if you would like to participate in either event.

**Meeker Days (June 18, 19, 20)** – Please contact Johnna [johnnoble@yahoo.com](mailto:johnnoble@yahoo.com), she will need a number of clubs to sign up for staffing this booth.

**July 19 @ 6:30 - Recruitment Committee Meeting** – an abbreviated Recruitment Committee meeting was held on May 3. A mid-summer meeting was scheduled to prepare materials for the early August deadline for brochure preparation for distribution to schools. Members of the recruitment committee should by then, have rooms at community libraries reserved for fall open houses and have the rules and regulations for the school districts they represent for posting and/or distribution of club flyers.

**Bonney Lake Days – August 21** – Missi Diamond will be working heavily to recruit members in the Bonney Lake/Sumner area this fall and would love to have a strong showing of Camp Fire support for the parade and booth on this day. Please contact her for details on participation. [missidiamond@comcast.net](mailto:missidiamond@comcast.net)

### **PR COMMITTEE**

It was agreed that one of the new committees under the Area Management team structure should be a PR Committee, Pamela Hoirup and Missi Diamond agreed to work on this team. Their first priority will be to look into opportunities to post the listings for Wildwood and Camp Smokey in newspaper events listings, etc. Please contact Pamela or Missi if you are interested in helping them with their efforts.

### **EVENTS COMMITTEE**

Also a key committee to form will be the events committees, if you like to plan events – just one or many, consider talking with Terill and Stephanie about becoming part of this group.

### **TECHNOLOGY NEEDS**

Kathy will speak with the Camp Fire IT consultant about setting up email distribution systems, access to the membership contacts, and possible online registrations through the Camp Fire network. She will report at the next meeting.

**Adjournment** - The meeting adjourned at 8:15 p.m.

Submitted by Rebecca Engelhardt